

For Office Use only

L.C./T.C. Fee Paid Rs. _____
Receipt No : _____
L.C. / T.C. No. _____
Date _____
Signature _____

To,
The Principal
Pimpri Chinchwad College of Engineering
Nigdi, Pune – 411 044

Subject :- Request to issue College Leaving Certificate

Sir,

I had taken admission to Four Year Bachelor of Engineering Degree Course in _____ Branch in this College in the year 20____ - 20____ I have successfully completed the said degree course in the year _____.

I, therefore, request you to kindly issue me the college leaving certificate. My educational information is as given below:

1. Full Name: _____
2. Academic Year of admission taken: _____ Branch: _____
Roll No. _____, University P.R.N. _____.
3. Details of the Final B.E. examination passed:
Oct/Nov-April/May Year of passing _____ Roll No. _____

Enclosures:

1. Xerox copy of Final Year Marklist
2. Xerox copies of fee receipts of F.E./S.E. and B.E.
3. Identity Cards and Borrower Card

(Signature of the applicant)

| | |
|-----------------------|-----------------------|
| 1 Concerned HOD _____ | 5 Workshop _____ |
| 2 Library _____ | 6 Hostel _____ |
| 3 Mess _____ | 7 T & P Officer _____ |
| 4 Accountant _____ | |

Please issue Leaving Certificate.

Principal
Pimpri Chinchwad College of Engineering

Note : L.C. will be issued after 15 days after submission of this application

UNDERTAKING

I, _____

residing at _____

Student of Pimpri Chinchwad College of Engineering, Pune of

_____ Class & _____ Roll No. in the Year

_____ give an undertaking that my Library & Laboratory Caution

Money Deposit of Rs.500/- should be transferred as membership fees of “Alumni

Association of Pimpri Chinchwad College of Engineering, Pune.”

Date: -

Signature: -

Student Name _____

PIMPRI CHINCHWAD EDUCATION TRUST'S
PIMPRI CHINCHWAD COLLEGE OF ENGINEERING

Sector No 26, Nigdi Pradhikaran Pune-411 044

Ph.No.020-27653168

Fax No.02027653166

WEBSITE: www.pccoepune.com

E-MAIL: pccoepune@eth.net

PERFORMA FOR ALUMNI

- | | |
|--|--|
| | |
|--|--|
- 1) NAME : _____
(Surname) (Name) (Father Name)
- 2) YEAR OF ADMISSION : _____
- 3) BRANCH : _____
- 4) GRADUATION MONTH : _____
GRADUATION YEAR : _____
- % OBTAINED A) BE : _____
 B) TE : _____
 C) SE : _____
 D) FE : _____
 E) DIPLOMA : _____
 F) HSC : _____
 G) SSC : _____
- 5) PRESENT STATUS : _____
(Entrepreneur/Employee/Further Study)
- 6) NAME OF COMPANY IN WHICH WORKING: _____
ADDRESS OF COMPANY : _____
PH.NO. OF COMPANY : _____
WEBSITE OF COMPANY: _____
E-MAIL ID OF COMPANY: _____
POST HELD : _____
SALARY : _____
- 7) PERMANENT ADDRESS : _____
: _____
: _____
: _____
PH.NO. : _____
MOBILE : _____
PERSONAL E-MAIL ID : _____

8) **WHETHER YOU HAVE QUALIFIED OR PREPARING FOR EXAM LIKE GATE/GRE/TOEFL/MPSC/UPSC/ANY DEPARTMENTAL EXAM? (If yes give details)**

| Sr.No | Exam | Date/Year | % /Score |
|-------|------|-----------|----------|
| 1 | | | |
| 2 | | | |

9) **WHETHER YOU HAVE ACQUIRED OR PERSUING ADDITIONAL QUALIFICATION? (Please give deatial e.g. MBA/MS/M.Tech)**

| Sr.No | Exam | Institute | Date/Year | % |
|-------|------|-----------|-----------|---|
| 1 | | | | |
| 2 | | | | |

10) **WHETHER ENROLLRD/COMPLETED ANY CORRESPONDENCE COURSE? (If yes give details)** _____

11) **EXPERIENCE AFTER GRADUATION TILL DATE:**

| Sr. No | Company Name & Address | E-mail ID (company) | Designation | Salary | Exp. (years) |
|--------|------------------------|---------------------|-------------|--------|--------------|
| 1 | | | | | |
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| 2 | | | | | |
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| 3 | | | | | |
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12) **ANY OTHER ACHIEVEMENTS :** _____

Date: _____ **Signature of student** _____

Alumni No. _____ **Signature of authority** _____